



CITY OF DOWNEY
Human Resources
11111 Brookshire Avenue
Downey, CA 90241-7016
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<http://www.downeyca.org>

**INVITES APPLICATIONS FOR THE POSITION OF:
POLICE OFFICER LATERAL**

An Equal Opportunity/ADA Compliant Employer

COMPENSATION

\$29.82 - \$36.94 Hourly \$5,168.80 - \$6,402.93 Monthly \$62,025.60 - \$76,835.20 Annually

POSTED: 08/01/08

FINAL FILING DATE: *Applications for this recruitment will be accepted on a continuous basis.*

ABOUT THE POSITION: To perform law enforcement and crime prevention work; to control traffic flow and enforce State and local traffic regulations; to perform investigative work and to participate in and provide support and assistance to special department crime prevention and enforcement programs.

EXAMPLES OF ESSENTIAL FUNCTIONS

The following examples are intended to describe the general nature and level of work performed by persons assigned to this classification.

- Patrols assigned area in patrol car to preserve law and order, to prevent and discover the commission of crimes, and to enforce traffic regulations; responds to calls and complaints involving traffic accidents, robberies, disturbances, and other misdemeanors and felonies, and take necessary police action; make arrests; take charge of, and guide and direct the work of other law enforcement personnel in various situations until relieved by a supervisor officer.
- Conducts motor vehicle accident investigations; provides first aid for injured persons, and take safeguards to prevent further accidents; interviews principals and witnesses; takes written statements and examines conditions of accident scene; and clears or directs clearing of obstructions and wreckage.
- Investigates crimes against persons and property; interviews victims and witnesses; searches for, evaluates and secures/collects evidence; and arrests suspected perpetrator(s).
- Investigates complaints involving juveniles, including reports of child neglect and persons reported to be contributing to the delinquency of minors; checks business establishments and public places known to be frequented by juveniles; and arrests juvenile and adult offenders.
- Processes warrants and apprehends or assists in the apprehension of wanted persons by court orders or actions in criminal cases.
- Maintains knowledge of local ordinances and state laws, rules of evidence for criminal cases, crime prevention techniques, current investigation techniques, traffic control techniques, care and custody of persons and property.
- Prepares and submits required reports and provides assistance, information, and directions to the public.

REQUIRED QUALIFICATIONS

Education: High school graduate or equivalent. **AND** Completion of a California Basic P.O.S.T. Academy

Experience: Current employment as a full-time, paid peace officer in a P.O.S.T. approved agency in good standing.

Age: 21 years of age at time of appointment.

Other Requirements:

- Height in proportion to weight;
- Vision correctable to 20/20 in both eyes and free from color blindness;
- Hearing within normal limit; and
- United States citizen or an applicant for citizenship within the past year.

Out-of-State Police Officers: In Lieu of current California Basic P.O.S.T. certification applicants must be currently enrolled in the State of California P.O.S.T. Waiver Process. Proof of acceptance in the Waiver process must be submitted. For more information on the California P.O.S.T. Waiver Process, contact P.O.S.T. at (916) 227-4254 e-mail bcw@post.ca.gov or go click here to go to the [Peace Officers Standards and Training website](#).

THE USE OF TOBACCO PRODUCTS EITHER ON OR OFF THE JOB IS PROHIBITED

Knowledge of: Good command of basic grammar and written communication; use and care of firearms, Federal, State and local laws applicable to law enforcement; all police department equipment and practices; geography of City and the location of important buildings and streets; investigation procedures and techniques, police methods, practices and procedures.

Ability to: Observe accurately and remember faces, numbers, incidents and places; think and act quickly in emergencies and judge situations and people accurately; learn, understand and interpret laws and regulations; prepare accurate and grammatically correct written reports; learn standard broadcasting procedures of a police radio system; establish and maintain cooperative working relationships with those contacted in the course of work; understand and carry out oral and written instructions; meet the physical requirements established by the Police Department; communicate effectively both orally and in writing; meet and deal effectively with people; make decisions; and pass a comprehensive physical examination.

License Requirements: Due to the performance of field duties, a valid California Class C Driver's License and acceptable driving record at time of appointment and throughout employment.

ADDITIONAL INFORMATION

Education Incentive Pay:

- An additional four (4%) percent for an Associate's degree/equivalent units (60) OR Intermediate P.O.S.T. Certificate;
- Seven and half (7.5%) percent for a Bachelor's degree/equivalent units (124) OR Advanced P.O.S.T. Certificate.

Merit Longevity:

Employees become eligible for additional merit longevity pay increases after 5 years at 2.75 percent, 10 year at 5.5 percent and at 20 years of service, 8.25 percent.

NOTE: Effective 12/23/02, years of service served as a P.O.S.T. certified Peace Officer in another agency shall apply toward longevity as though earned in Downey.

Physical Tasks and Environmental Conditions: Work is performed both inside and outside in seasonal climate and weather conditions. Slippery surfaces, oily conditions, dust, dirt, and odors are conditions frequently encountered. Must constantly work with noise from traffic and police radio. Position requires availability to work weekends, evenings, holidays, on-call and overtime. Physical demands include constant arm and leg movements, driving, standing, and sitting for long periods of time. Bending, stooping, lifting, running, squatting and climbing is also required.

Probationary Period: Eighteen (18) month probationary period.

Selection/Testing Process: All applications materials received by the application deadline will be reviewed and evaluated on the basis of information submitted to determine the level and scope of the candidate's preparation for the position. All information supplied by applicants is subject to verification. Those applicants, who most closely match the desired qualifications, will be invited to participate in the examination process which will consist of an appraisal examination weighted 100%.

The appraisal examination will consist of an oral interview to assess the applicant's knowledge, education, experience, and general ability to perform the essential functions of the position.

Candidate(s) who complete testing with acceptable results will be considered by the Department hiring authority. Prior to an employment offer, a comprehensive background investigation is conducted, including a polygraph and fingerprinting. A pre-placement medical exam, including a drug screen and psychological examination will be conducted upon issuance of a conditional offer of employment.

For information about the City of Downey Police Department [Click here.](#)

APPLICATION MATERIALS MAY BE OBTAINED AND SUBMITTED ONLINE
AT: <http://www.downeyca.org>
OR MAILED TO: 11111 Brookshire Avenue, Downey, CA 90241-7016

Job #08-002
POLICE OFFICER LATERAL
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The provisions of this announcement do not constitute an express or implied contract. Any provision contained in this announcement may be modified or revoked without notice.

Police Officer Lateral Supplemental Questionnaire

- * 1. Which of the following best describes your level of education? (Please select one only.)
- ☐ High School or equivalent
 - ☐ Some College
 - ☐ Associate's Degree
 - ☐ Bachelor's Degree
 - ☐ Coursework beyond Bachelor's degree
 - ☐ Master's Degree or higher
- * 2. Have you completed any course work in criminal justice or related to law enforcement?
- ☐ Yes ☐ No
- * 3. Which of the following best describes your years of service as a full time, paid peace officer in a P.O.S.T. approved agency? (Please select one only.)
- ☐ Six (6) months to a year
 - ☐ One (1) to two (2) years of experience
 - ☐ Two (2) to three (3) years of experience
 - ☐ Three (3) or more years of experience
- * 4. Are you currently employed as full-time, paid peace officer in a P.O.S.T. approved agency in good standing?
- ☐ Yes
☐ No
- * 5. What areas of assignment do you have experience working (i.e. narcotics, motor, training)?
6. If "Yes" to Question 4, what course(s) have you completed?
- * 7. What assignment areas are you interested in? (Please check all areas of interest.)
- ☐ Motor Officer
 - ☐ Special Enforcement Team Officer
 - ☐ Detective Division, including Narcotics and Crime Impact
 - ☐ Accident Investigator
 - ☐ Training Coordinator
- * Required Question